ISYCOED COMMUNITY COUNCIL

Isycoed Village Hall, Wrexham, LL13 9RN

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**Minutes of the Annual Council meeting held on**

**Tuesday 20th May 2025**

**Present:** Councillors Peter Jones (Chairman), Sharon Worsnop (Vice-chair), Jack Brereton-Thomas, Mike Morris, Angela Rhodes, Stephen Ellis and Sandra Hinds.

**Min 1 - Apologies**: Apologies were received from Cllr Paul Williams.

**Min 2 – Declarations of Interest**: *The Chair will remind all Members of the need to declare any personal or prejudicial interest in items on the agenda, either at the beginning of the meeting or when the relevant item arises*

Cllr Sharon Worsnop declared a personal and prejudicial interest in Planning item P/2025/0397 and left the meeting during discussion.

**Min 3 – Public Participation**: *The Council should adjourn for 5 minutes to allow members of the public to ask questions or make statements (NB Councillors should not enter discussion with the public at this time as to do so would be contrary to the advice of the Welsh Government.)* No members of the public were present.

**Min 4 – To elect a Chair of the Council and receive the Chair’s Declaration of Office:** It was RESOLVED to re-appoint Councillor Peter Jones as Chairman of the Community Council for 2025-26. The Declaration of Office was signed at the meeting.

**Min 5 – To elect a Vice-chair of the Council:** It was RESOLVED to re-appoint Councillor Sharon Worsnop as Vice-chair of the Community Council for 2025-26.

**Min 6 – The following Council documents were reviewed and approved:**

1. Standing Orders
2. Financial Regulations
3. Code of Conduct
4. Annual Report

**Min 7 – Schedule of meeting of the Council 2025-26**

It was resolved that normal meetings of the Community Council would continue to be held on the third Tuesday of each month at 7pm except during August when the Council is in recess.

**Min 8 – Minutes**: The draft minutes of the meeting held on the 15th April 2025 were considered and approved as a true and accurate record.

**Min 9 – Matters Arising**:

1. The Clerk was asked to contact the Planning Officer to ask what action, if any, had been taken with regard to the Lower Oak Farm application raised previously.

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1. VE Day 80 – the Chairman thanked all involved, who volunteered on the day to make the event such a success. It was pleasing to see so many residents at the event.
2. Hotel Wrexham – the Chairman reported back on a successful meeting held at Hotel Wrexham with the new Management. They are keen to be involved in the local community and have invited the Community Hub to visit the new hotel for one of their weekly sessions.

**Min 10 – Crime Report**: The crime report circulated by PCSO Emma Maddocks was received with no matters raised.

**Min 11 – Finance report**.

The financial report for the April/May period was received and accepted. It was **RESOLVED** to approve the following accounts for payment:

**Accounts for Payment Chq No Amount**

AVOW (May staff payroll) Bacs £618.75

British Telecom ( April broadband incl vat) DD £39.54

WCBC (Street lighting qtr maintenance) Bacs £71.45

Zurich Municipal ( Annual ins premium) Bacs £1,840.42

R Furmstone ( window cleaning) Bacs £16.00

HSBC Bank Charges 24/4/25 £5.00

**Total: £2,575.16**

(Clerk’s expenses of £81.78 for April – May were also approved)

**Income (April/May 2025)**

HSBC Interest 30/4/25 £3.12

Precept 1st payment 25/26 £6,666.00

VAT refund £2,674.42

Hall Income £40.00

**Insurance Renewal:** it was RESOLVED to renew the annual insurance with Zurich Municipal Insurance from 21st June 2025 at an annual premium of £1,840.42

**Community Hub:** It was RESOLVED to repay the VE Day costs incurred by the Community Hub for the VE Day 80 event.

**The Issue**: - it was RESOLVED to make a donation of £20 towards the cost of the previous month’s ‘Issue’ which advertised the VE Day 80 event.

**Memorial and Planter**: - it was agreed for the Chairman to make enquiries in to the cost of providing a war memorial metal statue and planter for outside the Village Hall.

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**SPF Grant Funding:** it was AGREED for the Clerk to enquire into further grant funding from SPF into maintenance required to the drainage system at the Village Hall, improvements to exterior lighting around the car park and refurbishments to the bar area of the hall.

**Min 12 – Village Hall**

1. Bookings: The Clerk updated members on bookings and enquiries received.
2. The current hall booking fees were reviewed and it was RESOLVED to keep the hire fees the same as the previous year. The Community Hub and the Church would continue to have the use of the Hall free of charge for their events.

However it was noted that the Bowling Club had received a discount for the previous year of £5 per session but that the rate would be increased by £5 per session this year from £35 to £40.

**Min 13 – Planning Applications**

The following Planning Applications were considered:

P/2025/0338 - STORAGE LAND AT, UNIT 108, ABBEY ROAD SOUTH, WREXHAM INDUSTRIAL ESTATE, WREXHAM, LL13 9RF  
VARIATION OF CONDITION 1 OF PLANNING PERMISSION P/2020/0099 TO EXTEND TIME LIMIT FOR COMMENCEMENT OF DEVELOPMENT

RESOLVED - No objection

P/2025/0397 - HIGHER HALL FARM, BOWLING BANK, WREXHAM, LL13 9RT, ERECTION OF 2 OUTBUILDINGS

RESOLVED - No objection

**Min 14 – Correspondence**

The following correspondence was received and noted:

1. WCBC -The latest monthly event listing, along with the ‘What’s on guide’ for Ty Pawb. ( circulated by email)
2. One Voice Wales – ‘*As all C&TCs are required to complete and publish their Section 6 reports by the end of 2025. I would advise accessing all of the resources available to you on our website. The Section 6 Report should detail all actions taken to ‘Embed the consideration of Biodiversity’ into all the functions of your Council over the last 3 years 2023-2025. Councils should also be producing a new Biodiversity Action Plan in preparation for the next reporting round.*

*One Voice Wales offers a variety of resources and training to help Councils fulfil this statutory requirement.’*

1. DBCC - Electoral Review Programme 2025 (ERP 2025)

*The Democracy and Boundary Commission Cymru today has published its Policy and Practice document in preparation for the 2025 Electoral Review Programme.*

*The Policy and Practice document can be found on the DBCC website*.

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1. Andrew Ranger MP - My newsletter is available for community councils to subscribe to. Please click this link and subscribe:   
   [www.andrewforlabourwrexham.org.uk/media/newsletters/](http://www.andrewforlabourwrexham.org.uk/media/newsletters/)
2. One Voice Wales - Keep Wales Tidy’s Local Places for Nature grants are BACK 🌸

*Do something amazing for your school, community group, or organisation by letting nature move in and transform your unused space with a free garden pack.*

*Whether you want to:*

*🥕 Grow your own fruit and veg*

*🌼Create a green community space*

*🦋 Support local wildlife and biodiversity*

*We’ve got a variety of packages to choose from! Visit our website to find out more and to apply:*

*👉 2,314 gardens transformed. More packs to give away! - Keep Wales Tidy*

(It was noted that the Community Hub will enquire into a Keep Wales Tidy’s Local places for Nature grant, to develop an area by the Village hall during the Thursday Hub sessions, helped by volunteers and residents.)

**Min 15 – Members reports**

Cllr Mike Morris updated members on the current position with regard to the Local Development Plan.

Cllr Jack Brereton Thomas raised the issue of wooden sleepers being embedded in grass verges. Cllr Mike Morris will make further enquiries.

M**in 16 – Date of Next meeting**

The next meeting of the Community Council will be held on Tuesday the 17th June 2025 at 7pm at the Village Hall.

The meeting closed at 8.25pm.

Signed…………………………………………………………Cllr Peter Jones (Chair)

Dated………………………………….

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