

**ISYCOED VILLAGE**  
**Conditions of Hire.**  
**(COVID 19.)**

**VILLAGE HALL.**

- 1- Please comply with signage.
- 2- Wear masks where appropriate
- 3- If possible enter through Main Entrance and leave through alternative door.
- 4- Hand sanitiser will be provided
- 5- Maximum of up to 40 people in Hall at any one time
- 6- One person at a time in the toilets
- 7- Two people in the kitchen at any one time
- 8- Please **DO NOT** use any of the Hall's crockery or cutlery –use paper cups that are provided or own items
- 9- At end of event leave any tables and chairs that have been used out in the Hall.

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**HIRERS**

Hirers should carry out their own Risk Assessment.

Hirers should comply with current national rules (eg .use of face masks; social distancing; maximum numbers allowed; etc. )

It will be the responsibility of the hirers to keep details of attendees-in case needed for 'track & trace.

Where possible hirers should inform the caretaker in advance of numbers expected so that the requisite number of table and chairs can be set out.

Wipe down tables/chairs after use

Please take any rubbish home-**DO NOT** leave any rubbish in the Hall-bin bags will be provided.

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**GENERAL**

- 1- Hand sanitiser, paper towels, waste bins, and paper cups will be provided at the Hall
- 2- Ventilation-where practical leave doors and windows open to improve ventilation.
- 3- Depending on function –and depending on weather-please use outdoors where possible

**(ISYCOED COMMUNITY COUNCIL)**  
**(1<sup>st</sup> September, 2021)**